

Position Announcement

Head of Acquisitions and Resource Sharing

The University of Houston (UH) Libraries seeks a collaborative, forward-thinking librarian for the role of Head of Acquisitions and Resource Sharing (ARS). Reporting to the Associate Dean for Collections Strategies and Discovery (CSD), the individual in this position will provide strategy and leadership for the acquisitions, resource sharing, and course reserves units of the Libraries.

The successful candidate will establish departmental priorities and manage the daily operations of the department, in alignment with CSD portfolio priorities and the Libraries' strategic plan. In partnership with colleagues from across the Libraries, they will implement strategies for providing resource access. They will evaluate and align acquisitions workflows with those of other departments to optimize usage of acquisitions applications as well as resource sharing and course reserves services. Additional responsibilities include preparing financial reports and identifying spending patterns to inform strategic and responsible stewardship of Libraries collection funds, and building and maintaining effective relationships with vendors, consortia partners, UH administrative offices, and UH System campus libraries. The Head of ARS is responsible for effective documentation and succession planning. They also are responsible for the personnel management of the department, including providing coaching and support for effective goal setting and professional development.

The University of Houston prepares students to thrive in a globally interconnected world while contributing impactful research and innovation to the region and beyond. We welcome candidates from all backgrounds and experiences who are prepared to engage in this environment.

The Head of Acquisitions and Resource Sharing is a librarian position. Librarians hold academic rank pursuant to the University of Houston Libraries' Bylaws Document. They are expected to develop a record of service, scholarship, and professional involvement. The UH Libraries support the ongoing professional development of librarians, and our goal is to recruit librarians committed to continuous learning.

Qualifications

Required:

- Master's degree from an American Library Association (ALA)-accredited program
- Experience working in library acquisitions
- Ability to work strategically and collaboratively in a complex, changing environment
- Demonstrated ability to provide vision and leadership for a library department
- Professional experience with budget management and reporting

Preferred:

- Experience in a supervisory or professional leadership role
- Experience managing electronic resource license agreements within broader university procurement procedures
- Experience establishing and maintaining effective vendor relationships
- Experience working with the acquisitions module of an integrated library system such as Alma or Voyager

Salary: \$90,000-\$92,000 expected hiring range, depending on qualifications. Comprehensive benefits package; choice of retirement programs including TIAA; tax-deferred annuity program available; release time to take a class up to 3 hours/week; no state or local income tax.

Application Deadline: Applications will be accepted until the position is filled. Applications should be submitted at <https://libraries.uh.edu/about/employment/head-of-acquisitions-and-resource-sharing/>. Visit the UH Libraries

Employment page for more information: <http://libraries.uh.edu/about/employment/>. Potential applicants seeking further information should contact Santi Thompson, Interim Associate Dean for Organizational Development, Learning, and Talent at 713-743-9685 or sathompson3@uh.edu.

As part of their application, candidates should include contact information for three (3) professional references and an unofficial transcript of their ALA-accredited library/information science degree. Official transcripts are required for a faculty appointment and will be requested upon the selection of the final candidate.

Library Information: UH Libraries is a member of the Association of Research Libraries, the Greater Western Library Alliance, HathiTrust, the Council on Library and Information Resources, the Digital Library Federation, the Texas Digital Library, Associate of Academic Health Sciences Libraries, and the South Central Academic Medical Librarians Consortium. The campus libraries provide access to over 3.1 million volumes. The University Libraries' total staff is 160 FTE, including 62 professionals. Additional information about UH Libraries is available at <http://libraries.uh.edu>. UH Libraries' 2021-2027 strategic plan (<https://libraries.uh.edu/strategic-plan>) is in alignment with the University's ambitious strategic plan (<https://uh.edu/strategic-plan/>).

General Information: The University of Houston, a dynamic research institution founded in 1927, stands as a vibrant hub of academic excellence and cultural diversity in Texas. With over 46,000 students, it offers a comprehensive range of programs across 15 colleges, fostering innovation in fields such as energy, health, hospitality, business, education, law, STEM, and the humanities. Boasting top-tier faculty, state-of-the-art facilities, student success initiatives, and a strong commitment to community engagement, UH prepares students to thrive in a globally interconnected world.

The University's prime location in America's fourth-largest city supports extensive industry partnerships and experiential learning opportunities. Renowned for its energy industry and NASA's Space Center, Houston is home to a vibrant cultural scene with world-class museums, theaters, and restaurants. The University of Houston is an institutional member of the Texas Medical Center, the largest medical center in the world. Houston thrives as a hub for innovation, education, and arts, fostering a unique blend of community charm and modern progress.

All positions at the University of Houston-System are security sensitive and will require a criminal history check.

The University of Houston System and its universities are an Equal Opportunity Institution.